



## **Photography and Photographing Swimmers Policy**

### **1. Scope of this Policy**

1.1 This policy is written using the guidance laid out in the ASA Wavepower 2009 document.

1.2 The policy applies to all photographs taken on film or digital camera, mobile phones and all types of moving pictures including video recordings and video streaming.

1.3 The policy applies to all swimmers under the age of 18 years.

### **2. Aims of the Policy**

2.1 This policy aims to prevent:

- a) the use, adaptation or replication of images for child abuse either via the internet or via printed matter.
- b) the grooming of children or young people.
- c) the identification and location of children and young people where there are safeguarding concerns.

### **3. The Use of Official Photographers**

3.1 Should Enfield Swim Squad decide to use an official photographer at an open meet, the club will ensure that the person(s) appointed is (are) approved and have the consent of the Meet Manager to attend the event.

3.2 In such cases, the meet details will include information in respect of the attendance of an official photographer.

3.3 The aim of the official photographer will be to help celebrate and promote swimming. In this spirit, Enfield Swim Squad will ask the photographer to:

- a) Focus on the activity rather than the individual child or young person
- b) Include groups of children or young people rather than individuals if possible.
- c) Ensure that all children and young people featured are appropriately dressed
- d) Ensure a wide representation of gender and heritage.

3.4 Enfield Swim Squad will provide all official photographers appointed with a copy of the club's safeguarding policy and this policy before the meet. 3.5 If the resulting photographs are to be published anywhere, the club will inform parents of their right to withdraw consent for their child(ren)s photograph(s) to be used.

### **4. The Use of Photography and Video Imaging By Parents at Meets.**

4.1 Parents wishing to photograph their child / young person at open meets will be asked to sign the club photography register and to provide their

address.

4.2 Once this has been carried out, Enfield Swim Squad permits them to take photographs in the belief that their own child is the main subject of the photograph.

4.3 The regulations relating to parents taking photographs or video footage will be included in the meet details.

## **5. Photographs on Enfield Swim Squad Notice boards and Website**

5.1 Enfield Swim Squad will seek the consent of parents / guardians to use photography and video clips of swimmers under 18 years of age in their published materials as part of their membership application process.

5.2 However, refusal to consent to photography or video images being used will not constitute a valid reason for refusing membership to the club.

## **6. Photographing Children and Young People During Club Sessions**

6.1 Only Enfield Swim Squad coaches and their approved assistants will be permitted to take photographs or video images during club sessions in order to develop specific swimming skills.

6.2 Parents are not permitted to take photographs or video footage during sessions including images on a mobile phone.

## **7. Standards of Photography**

7.1 All photographs must adhere to ASA standards of decency. These are as follows:-

- Action shots should be a celebration of swimming as a sport and not sexualized images in a sporting context.
- Action shots should not be taken or retained if they reveal a torn or displaced
- swimming costume.
- Poolside shots should normally be above the waist only in a swimming costume or full length if a tracksuit is worn.
- Photographs should not be taken from behind the starting blocks or show swimmers climbing out of the pool.

7.2 Published photographs may identify the swimmer by first name only and club but not by the swimmer's address or school.

7.3 A parents / guardian may withdraw their consent at any time and Enfield Swim Squad will take all reasonable steps to respect their wishes.

## **8. The Storage of Photographic Images and Video Footage.**

8.1 Video footage made and used by the club's coaches or coaching assistants will be deleted as soon as it is no longer of use to the swimmer.

8.2 Photographic images used on Enfield Swim Squad notice board and / or website will be stored on the website by Committee Members and reviewed annually.